

Best Practice Execution System™

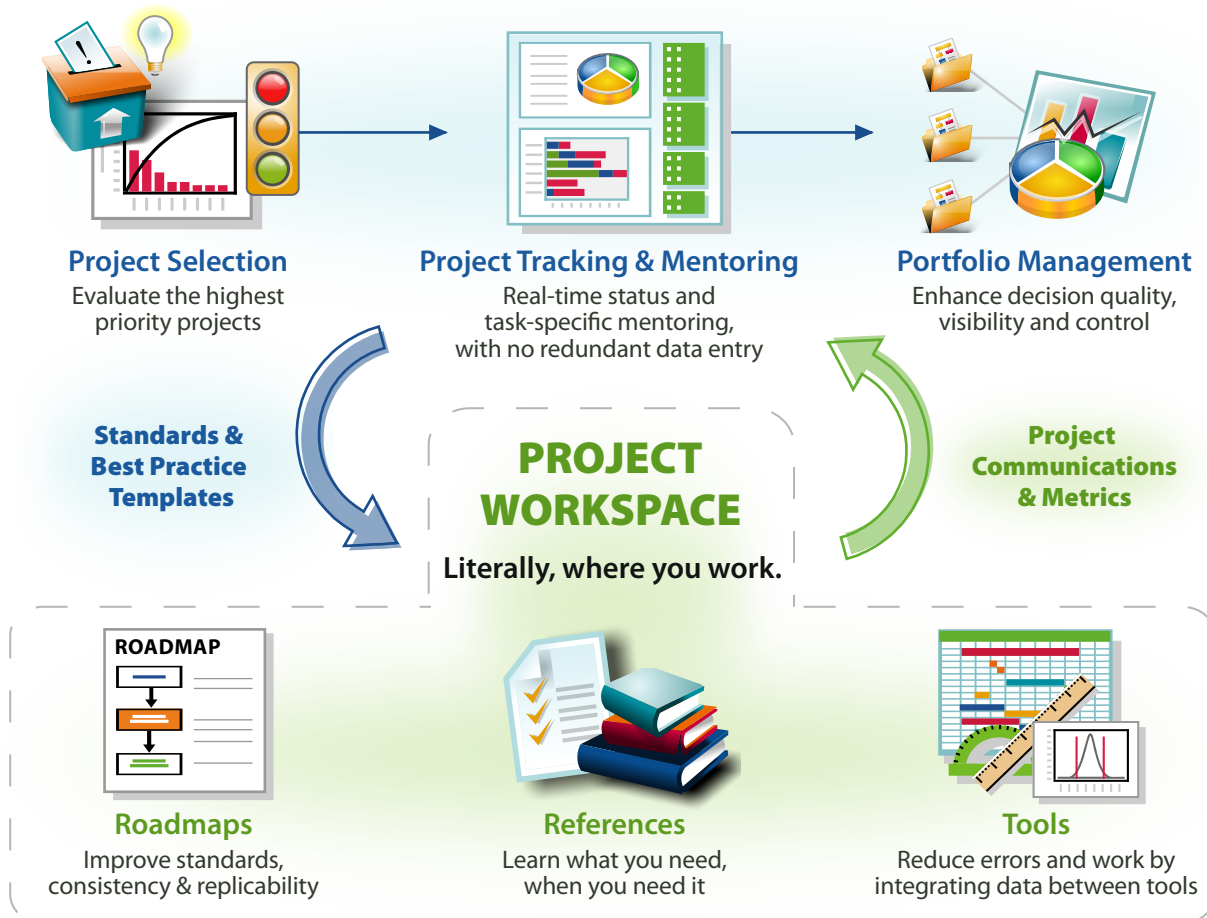
For the most consistent project execution of your proven methodologies

With SigmaFlow's graphical Roadmaps as the basis of your project workspace, your task-specific references and tools are LINKED.

The **Roadmap**: illustrates what to do next, automatically populates status to a Repository, and provides the best standardization of your work.

The **Repository**: provides executives real-time knowledge of where each initiative is, for portfolio reporting of project status, cumulative financial savings and multi-project resource allocation.

The **Result**: shorter project cycle time, higher quality, easier communications, and improved knowledge transfer.



Online Repository



Project Selection

Submit, evaluate and rank needs & suggestions on the basis of ease, benefits and strategic fit. Then, convert the best into projects.

Select projects using end-to-end Enterprise Value Stream maps or SigmaFlow's integrated *Project Identification & Monitoring* module (for analyzing ERP transactional data) to unearth the highest ROI improvement opportunities. This process has consistently found savings of at least 5% of gross revenue.



Project Tracking & Mentoring

Keep projects **on track** with real-time status updates from Project Workspace to Repository.

This allows mentors to proactively determine who needs coaching. SigmaFlow's roadmap approach provides *structure and standards* needed to easily recognize omissions and performance gaps.



Portfolio Management

Intuitive portfolio charts and reports combine data populated from individual projects with instant drill-down analysis.

Project Portfolio Management reports include: project status, financial savings and resource utilization.

Offline Workspace



Communications

Eliminate the extra work of after-the-fact project reporting (required by competing web-based reporting systems.)

To avoid redundant data entry, the Repository is automatically populated with project status and deliverables as tasks are updated.



Project Workspace

Because work is executed in the Roadmap, the system shows where employees are in their projects.

Enabling Offline work, the graphical Roadmap associates tasks with how-to references, tools and deliverables. The project workspace automatically estimates the percent complete and projected completion date.



Roadmaps

Improve project consistency, learning time and self-sufficiency because employees know what to do next.

Creating your roadmap is simple and flexible. Roadmap content can be based on:

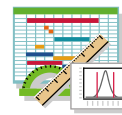
- Any process-based methodology (Lean Six Sigma, Baldrige, Phase-Gate Development, CMMI)
- Replication of successful projects – leverage benefits at a fraction of the original project cost



References

Learn what you need, when you need it.

The project workspace links references directly to roadmap tasks to maximize learning efficiency.



Analytical Tools

Reduce errors and work.

No guesswork or delays... data is populated across SigmaFlow's Process Mapping, Lean Six Sigma

Analysis and Simulation tools.

What Makes Us Different?

Your Business Needs	SigmaFlow	✓ Yes!	Web-Based System	X No.
Standards & Consistency	<ul style="list-style-type: none"> • Detailed task roadmap to provide how-to self-sufficiency and reduce omissions • Integrated toolkit to minimize errors & inefficiencies 			System's purpose is to track deliverables, not coach and mentor, so the risks are higher, and more resources are required to monitor projects
Work Mode Flexibility	Work Online or Offline			Internet access needed at all times, No offline
Productivity	Project Workspace and Toolkit automatically populate data and files to the Repository			All system data and files must be manually uploaded by employees as an after-the-fact task
Real-time Status	<ul style="list-style-type: none"> • Portfolio Reporting is always available and current because status is updated while team members work • Intuitive portfolio charts and reports with instant drill-down task level analysis 			<ul style="list-style-type: none"> • Portfolio Reporting is an illusion because it necessitates all employees logging-in and updating the system prior to running reports • Analysis is limited to the level and standardization of the detail provided
Proactive Mentoring	<ul style="list-style-type: none"> • The task level roadmap provides structure and standards needed to easily recognize gaps • Repository contains "traffic light" style portfolio reports – updated automatically as employees are working their projects 			<ul style="list-style-type: none"> • No task level roadmap, so additional time must be invested to understand gaps and mentoring needs • Manually updated reports aren't timely and
Business Insights	Project findings such as FMEAs, Control Plans and Process Maps are populated into the repository for perpetual reference and knowledge sharing			Project findings are lost because they are trapped in desktop spreadsheets and not conveniently accessible via key-word search

SigmaFlow's software delivers standards, consistency, and productivity for company-wide process management, project management, project execution and governance.