

POSITION DESCRIPTION: **SOLUTION ANALYST**

OVERVIEW

SigmaFlow, an established software company focused on providing Business Process and Intelligence solutions to the Oil & Gas industry is seeking a Solution Analyst for their Well Process Management solution. This position is an entry-level role responsible for providing pre- and post-sales support of SigmaFlow solutions, including configuration, implementation, training and support. The candidate must be flexible and excited about working in a fast paced company and be willing and able to focus on both internal and external customer service to meet business needs. This position offers a great deal of variety and may require occasional travel to client sites primarily within the United States.

More information about SigmaFlow can be found at the company public website at www.sigmaflow.com.

LOCATION

The SigmaFlow home office is located in Plano, Texas a suburb of Dallas.

DUTIES

This role provides both on and off-site assistance to customers and partners via full-lifecycle planning, delivery quality assurance and support of business process solution projects. Customer success and satisfaction will be a key measure of success.

- Work under supervision to prepare software demonstrations utilizing SigmaFlow software solutions to model business process scenarios.
- Participate in the demonstration, implementation, consultation and continued support of an integrated Well Process Management software application.
- Work with customers to understand needs, gather requirements and provide inputs to the product development team.
- Provide support to the client as they perform data validation, enhancement testing, and system acceptance testing.
- Provide on and off-site application training to project team members and to end users.
- Produce regular and detailed progress reports to management, including information which may impact target achievements or service delivery.
- Ability to travel as required
- Perform other duties as assigned

REQUIRED QUALIFICATIONS

- Degree in Engineering, Business or Technology. Petroleum industry related degree a plus.
- Strong analytical and problem solving skills with a strong technology aptitude.
- Able to work in difficult conditions and tight deadlines.
- Strong verbal and written communication skills.
- Ability to work independently and be self-motivated.
- Ability to work effectively in a team environment.

PREFERRED QUALIFICATIONS

- Prior consulting experience delivering process and technology solutions.
- Foundational understanding of the oil and gas industry including common business processes.
- Data management and quality knowledge including familiarity with database query and manipulation tools.

For more information on this position or to apply, send your resume and salary requirements to careers@sigmaflow.com with "Candidate Resume Submission – Solution Analyst" in the subject line.